## NPORT INDEPENDENT CONTRACTOR SCHEDULE

2024-2025 Check Schedule for DOE Therapists

| Pay Period         | Pay Period         | Bills              | Checks Ready       |
|--------------------|--------------------|--------------------|--------------------|
| Beginning          | Énding             | Due                |                    |
| August 12, 2024    | August 23, 2024    | August 26, 2024    | September 6, 2024  |
| August 26, 2024    | September 6, 2024  | September 9, 2024  | September 23, 2024 |
| September 9, 2024  | September 20, 2024 | September 23, 2024 | October 7, 2024    |
| September 23, 2024 | October 4, 2024    | October 7, 2024    | October 21, 2024   |
| October 7, 2024    | October 18, 2024   | October 21, 2024   | November 4, 2024   |
| October 21, 2024   | November 1, 2024   | November 4, 2024   | November 18, 2024  |
| November 4, 2024   | November 15, 2024  | November 18, 2024  | December 2, 2024   |
| November 18, 2024  | November 29, 2024  | December 2, 2024   | December 16, 2024  |
| December 2, 2024   | December 13, 2024  | December 16, 2024  | December 30, 2024  |
| December 16, 2024  | December 27, 2024  | December 30, 2024  | January 13, 2025   |
| December 30, 2024  | January 10, 2025   | January 13, 2025   | January 27, 2025   |
| January 13, 2025   | January 24, 2025   | January 27, 2025   | February 10, 2025  |
| January 27, 2025   | February 7, 2025   | February 10, 2025  | February 24, 2025  |
| February 10, 2025  | February 21, 2025  | February 24, 2025  | March 10, 2025     |
| February 24, 2025  | March 7, 2025      | March 10, 2025     | March 24, 2025     |
| March 10, 2025     | March 21, 2025     | March 24, 2025     | April 7, 2025      |
| March 24, 2025     | April 4, 2025      | April 7, 2025      | April 21, 2025     |
| April 7, 2025      | April 18, 2025     | April 21, 2025     | May 5, 2025        |
| April 21, 2025     | May 2, 2025        | May 5, 2025        | May 19, 2025       |
| May 5, 2025        | May 16, 2025       | May 19, 2025       | June 2, 2025       |
| May 19, 2025       | May 30, 2025       | June 2, 2025       | June 16, 2025      |
| June 2, 2025       | June 13, 2025      | June 16, 2025      | June 30, 2025      |
| June 16, 2025      | June 27, 2025      | June 30, 2025      | July 14, 2025      |
| June 30, 2025      | July 11, 2025      | July 14, 2025      | July 28, 2025      |
| July 14, 2025      | July 25, 2025      | July 28, 2025      | August 11, 2025    |
| July 28, 2025      | August 8, 2025     | August 11, 2025    | August 25, 2025    |
| August 11, 2025    | August 22, 2025    | August 25, 2025    | September 8, 2025  |

<sup>\*</sup>You can Fax Independent Contractor Timecards and Invoices to 502-413-8280

dena.ellis@nportstaffing.com:

Hr@selectrehab.com

<sup>\*\*</sup> You can also email Independent Contractor Timecards and Invoices to doetherapy@nportstaffing.com through your DOE email.

<sup>\*\*\*</sup>Please confirm that we received your timecard/invoice each time with Fran at 718-724-2810 or the email above

<sup>\*\*\*\*</sup> Credential updates should be emailed to both: